



<https://www.fdcapital.co.uk/job/part-time-money-laundering-reporting-officer-mlro-fully-remote/>

## Part-Time Money Laundering Reporting Officer (MLRO) – Fully Remote

### Description

**Job Title:** Part-Time Money Laundering Reporting Officer (MLRO) – Fully Remote

**Location:** UK (Remote)

**Contract:** Part-time (Flexible hours)

**Salary:** Competitive, pro-rata

**Reports to:** Board of Directors / CEO

### About the Role

We are seeking an experienced and proactive **Money Laundering Reporting Officer (MLRO)** to oversee and manage our anti-money laundering (AML) and counter-terrorist financing (CTF) compliance obligations. This fully remote, part-time position offers flexibility and the opportunity to play a critical role in ensuring our business meets UK regulatory requirements, including those under the **Money Laundering Regulations 2017** and the **Proceeds of Crime Act 2002**.

### Responsibilities

#### Key Responsibilities

- **Regulatory Compliance**
  - Serve as the firm's appointed MLRO, acting as the central point of contact with the **FCA**, **HMRC**, or other relevant authorities.
  - Ensure compliance with all applicable AML/CTF laws, guidance, and best practice standards.
  - Review and update the firm's AML/CTF policies, procedures, and controls.
- **Monitoring & Reporting**
  - Receive and review internal suspicious activity reports (SARs).
  - Submit SARs to the **National Crime Agency (NCA)** as required.
  - Maintain accurate records of reports, actions, and regulatory communications.
- **Risk Management**
  - Oversee the firm's AML risk assessment framework.
  - Identify and mitigate financial crime risks across business

### Hiring organization

FD Capital Recruitment

### Employment Type

Part-time

### Beginning of employment

1st September 2025

### Duration of employment

Perm

### Industry

Financial Services

### Job Location

Remote work from: United Kingdom

### Working Hours

9-5

### Base Salary

£ 600 - £ 600

### Date posted

August 10, 2025

### Valid through

31.08.2025

operations.

- **Training & Awareness**

- Provide AML/CTF training to staff and management.
- Keep the business informed of regulatory changes and industry developments.

- **Audit & Record Keeping**

- Lead AML audits and respond to regulator requests.
- Ensure retention of records in accordance with statutory requirements.

## **Qualifications**

## **Requirements**

- **Essential**

- Proven experience as an MLRO or Deputy MLRO in the UK.
- Strong knowledge of UK AML/CTF legislation, FCA Handbook (if applicable), and JMLSG Guidance.
- Ability to assess complex financial transactions and spot unusual activity.
- Excellent communication skills, both written and verbal.
- High ethical standards and attention to detail.

- **Desirable**

- Experience in [industry – e.g., fintech, payments, legal, crypto, etc.].
- ICA, CAMS, or equivalent AML/CTF certification.

## **Working Arrangements**

- Fully remote role – applicants must be **UK-based**.
- Flexible hours, typically 2 or 3 days per **month**, with occasional additional availability for urgent matters.
- Regular video meetings with senior management and compliance team.

## **Job Benefits**

Competitive Day Rate

## **Contacts**

FD Capital are a leading MLRO Recruiter