https://www.fdcapital.co.uk/job/part-time-finance-director-legal-services/

Part-Time Finance Director – Legal Services

Description
Location: Banbury, Oxfordshire
Hours: 2 days per week (part-time/flexible)
Industry: Legal Practice

About the Firm

We are a well-established legal practice based in Banbury, providing trusted legal services to a diverse client base across Oxfordshire and beyond. With a strong reputation for professionalism and client care, we are seeking an experienced Finance Director to oversee the financial strategy and management of the firm on a part-time basis.

Role Overview

As Finance Director, you will be a key member of the leadership team, responsible for shaping financial strategy, ensuring sound financial management, and providing clear commercial insights to support sustainable growth. You will also ensure compliance with Solicitors Regulation Authority (SRA) requirements and best practice within the legal sector.

Responsibilities

Key Responsibilities

- Lead on financial strategy, planning, and budgeting in line with the firm's objectives.
- Oversee day-to-day financial management, cashflow, and working capital.
- Provide accurate and timely management information, forecasts, and reports to the partners.
- Ensure compliance with statutory, tax, and regulatory requirements, including SRA Accounts Rules.
- Develop and monitor key performance indicators (KPIs) to improve profitability and efficiency.
- Support decisions on investment, resourcing, and growth opportunities.
- Manage relationships with external accountants, auditors, banks, and insurers.
- Oversee internal financial controls, processes, and systems, recommending improvements where needed.
- Mentor and support the finance team (if applicable), ensuring strong operational delivery.

Qualifications

Skills & Experience

- Qualified accountant (ACA, ACCA, CIMA, or equivalent).

Hiring organization
FD Capital

Employment Type
Part-time

Beginning of employment
1st November 2025

Duration of employment
Perm

Industry
Legal Services

Job Location
Banbury, Oxfordshire, United Kingdom

Working Hours
9-5

Base Salary
£ 500 - £ 650

Date posted
October 10, 2025

Valid through
30.11.2025

- Previous experience in a Finance Director, Head of Finance, or senior finance role.
- Experience working within professional services, ideally legal practices, with knowledge of SRA Accounts Rules.
- Strong understanding of cashflow management, profitability, and business planning.
- Excellent communication skills, able to engage confidently with partners and staff at all levels.
- Hands-on, pragmatic, and commercially minded, with the ability to balance strategic oversight with operational detail.

Job Benefits

Benefits

- Flexible part-time role (2 days per week).
- Competitive pro-rata salary depending on experience.
- Opportunity to work as part of a respected and client-focused legal practice.
- Based in Banbury with supportive leadership and a professional working culture.

Contacts
FD Capital are a leading recruiter of Finance Directors for the Legal Services Sector