



<https://www.fdcapital.co.uk/job/part-time-finance-director-1-day-per-week/>

Part-Time Finance Director (1 day per week)

Description

Part-Time Finance Director (1 day per week)

Location: West London (hybrid flexibility)
Type: Part-Time | Permanent or Fractional

About the Company (Confidential)

We are a well-established, privately-owned SME based in West London with a strong reputation for delivering high-quality, service-led solutions to a diverse client base.

Operating for over two decades, the business has grown steadily and organically, building long-standing client relationships and a loyal team. The company is now entering its next phase of development, with a focus on strengthening financial controls, improving reporting, and supporting strategic decision-making at board level.

The Opportunity

We are seeking an experienced and commercially minded Finance Director to work closely with the owners and senior leadership team on a part-time basis (circa 1 day per week).

This is a hands-on and strategic role, ideal for a seasoned FD who enjoys working within owner-managed businesses and can balance operational detail with high-level financial leadership.

Responsibilities

Key Responsibilities

Strategic & Commercial

- Act as a trusted advisor to the owners, supporting business growth and long-term planning
- Provide financial insight to inform key business decisions
- Develop and deliver financial strategy aligned to company objectives
- Support pricing, margin improvement, and profitability analysis

Financial Management & Reporting

- Oversee monthly management accounts and financial reporting processes
- Improve visibility of KPIs, cashflow, and business performance
- Lead budgeting, forecasting, and scenario planning
- Ensure robust financial controls and processes are in place

Hiring organization

FD Capital Recruitment

Employment Type

Part-time

Beginning of employment

1st May 2026

Duration of employment

Perm

Industry

Service Sector

Job Location

Hounslow, London, South East, United Kingdom

Working Hours

9-5

Base Salary

£ 500 - £ 700

Date posted

April 5, 2026

Valid through

30.04.2026

Cashflow & Risk

- Manage cashflow forecasting and working capital
- Identify financial risks and implement mitigation strategies
- Support funding, banking relationships, and potential financing activities

Governance & Compliance

- Ensure statutory compliance, tax, and regulatory requirements are met
- Liaise with external accountants, auditors, and advisors
- Strengthen internal controls and financial governance

Leadership & Systems

- Mentor and support the existing finance function (if applicable)
- Review and enhance finance systems, processes, and efficiencies
- Drive continuous improvement across finance and reporting

Qualifications

Candidate Profile

Essential

- Qualified accountant (ACA / ACCA / CIMA or equivalent)
- Proven experience as a Finance Director or senior finance leader within an SME
- Strong commercial acumen with the ability to influence at board level
- Hands-on approach with the ability to operate both strategically and operationally
- Experience working with owner-managed or family-run businesses

Desirable

- Experience in service-led, operationally complex environments
- Background in scaling or professionalising SME finance functions
- Familiarity with project-based or logistics-style operations

Personal Attributes

- Pragmatic, down-to-earth, and solutions-focused
- High level of integrity and discretion
- Strong communicator with the ability to build trust quickly
- Comfortable working in a close-knit, entrepreneurial environment

Job Benefits

What's on Offer

- Flexible, part-time commitment (c.1 day per week)
- Opportunity to shape and influence a well-established business
- Direct access to owners and decision-makers
- Long-term advisory potential

Confidentiality

Due to the sensitive nature of this appointment, further details about the business will be shared with shortlisted candidates only.

Contacts

FD Capital are a leading FD and CFO boutique recruiter for London based SME's