



<https://www.fdcapital.co.uk/job/part-time-chief-financial-officer-cfo-stoke-on-trent/>

Part-Time Chief Financial Officer (CFO) – Stoke On Trent

Description

Location: Stoke-on-Trent

Hours: 3 days per week (part-time/flexible)

Industry: Legal Practice

About the Firm

We are a respected and growing legal practice based in Stoke-on-Trent, delivering high-quality legal services to individuals and businesses. With a strong reputation for professionalism, integrity, and client care, we are seeking an experienced Chief Financial Officer (CFO) to join our leadership team on a part-time basis. This strategic role will support the firm's continued growth, profitability, and long-term sustainability.

Role Overview

As CFO, you will be responsible for leading the financial strategy of the practice, ensuring robust financial management, and providing clear commercial insight to support the Partners and senior leadership team. You will play a key role in strategic planning, risk management, and compliance with Solicitors Regulation Authority (SRA) financial rules.

Responsibilities

Key Responsibilities

- Develop and deliver financial strategy aligned with the firm's vision and objectives.
- Oversee all financial operations, including management accounts, cashflow, forecasting, and budgeting.
- Provide accurate, insightful financial reporting to the Partners, enabling sound decision-making.
- Ensure compliance with SRA Accounts Rules, tax, audit, and other statutory requirements.
- Lead on financial planning for investments, growth opportunities, and new practice areas.
- Develop financial KPIs and monitor performance, driving efficiency and profitability.
- Manage relationships with banks, auditors, insurers, and external advisors.
- Assess and manage financial risks, ensuring appropriate controls are in place.
- Mentor and support the finance function, building capability and resilience.
- Contribute to the broader leadership of the firm as a trusted adviser to the Partners.

Qualifications

Hiring organization

FD Capital

Employment Type

Part-time

Beginning of employment

1st November 2025

Duration of employment

Perm

Industry

Legal Services

Job Location

Stoke on Trent, Staffordshire,
United Kingdom

Working Hours

9-5

Base Salary

£ 500 - £ 600

Date posted

October 10, 2025

Valid through

31.10.2025

Skills & Experience

- Qualified accountant (ACA, ACCA, CIMA, or equivalent) with senior financial leadership experience.
- Proven track record as a CFO, Finance Director, or equivalent role in professional services; legal sector experience and knowledge of SRA Accounts Rules strongly preferred.
- Strong commercial acumen, able to balance compliance with growth and profitability.
- Excellent communication and influencing skills, able to engage with Partners and non-finance colleagues.
- Strategic thinker who can also work hands-on in an SME/professional services environment.
- Experience of leading financial planning, risk management, and business transformation.

Job Benefits

Benefits

- Flexible part-time opportunity (3 days per week).
- Competitive pro-rata salary based on experience.
- Chance to shape the financial future of a respected and ambitious legal practice.
- Supportive, professional working culture with direct impact on firm-wide strategy.

Contacts

FD Capital are a leading recruiter for the Legal Sector