



<https://www.fdcapital.co.uk/job/fractional-finance-director-1-day-per-week-bishops-stortford/>

Fractional Finance Director – 1 Day per Week – Bishop's Stortford

Description

Role

FD Capital is recruiting a Fractional Finance Director for an established, owner-managed commercial engineering and installation business based on the Hertfordshire/Essex border, close to Bishop's Stortford. The company employs around 28 people, has turnover of approximately £9 million, and carries no debt. It has a strong record of delivering large-scale projects for national customers.

The business is replacing a departing finance manager. An experienced in-house team member already handles day-to-day bookkeeping, so this role is about senior financial leadership rather than transactional processing. You will be the owner's trusted financial adviser. You will help them understand the numbers, plan ahead and make confident decisions.

The engagement will begin with a focused initial project. You will review and organise the finance function, confirm the business is on a secure footing, and set up a robust month-end process. After that, it moves to an ongoing fractional arrangement of around one day per week. The role is mainly on-site, with some hybrid flexibility for work such as preparing management accounts and forecasts. The client wants a long-term relationship of three to five years or more.

Responsibilities

- Lead an initial review of the finance function, covering processes, controls, reporting and cash position, and recommend improvements
- Oversee month-end close and produce clear, timely management accounts
- Build and maintain budgets, rolling forecasts and cash flow projections
- Manage banking relationships and lead discussions with the company's bank
- Give the owner direct, practical financial advice on pricing, margins, project profitability and investment decisions
- Support business planning, especially as the company manages a more normal growth rate after a period of major project delivery
- Attend management meetings once or twice a month, presenting financial performance clearly and contributing to commercial discussions
- Supervise and develop the in-house finance team member responsible for bookkeeping and day-to-day finance
- Oversee year-end preparation and liaise with the external accountants and auditors
- Identify financial risks early and recommend practical solutions

Qualifications

- Qualified accountant (ACA, ACCA or CIMA) with significant post-qualification experience

Hiring organization

FD Capital

Employment Type

Part-time

Beginning of employment

1st November 2026

Duration of employment

Perm

Industry

Engineering

Job Location

Bishops Stortford, Essex, United Kingdom

Working Hours

9-5

Base Salary

£ 500 - £ 550

Date posted

October 10, 2026

Valid through

31.10.2026

- Proven experience as a Finance Director or senior finance lead in an SME, ideally in engineering, contracting, construction, manufacturing or another project-based business
- Strong understanding of project and contract accounting, including margin tracking, WIP and cash flow management on large contracts
- Confident building forecasts and management information that non-financial owners can easily understand
- Experience managing bank relationships
- Excellent communicator: articulate, approachable and comfortable advising a business owner directly and contributing confidently in management meetings
- Stable, steady and committed to a long-term relationship. This role suits an experienced FD building a fractional portfolio, not someone looking for a short-term assignment or an equity stake.
- Able to attend the office near Bishop's Stortford regularly, normally weekly

Job Benefits

- Competitive day rate, dependent on experience
- Flexible fractional arrangement of around one day per week, with hybrid working for appropriate tasks
- Long-term engagement, with the client seeking a relationship of three to five years or more
- The company runs a four-day week, with an early finish on Fridays
- Relaxed, friendly rural working environment with easy free parking
- Debt-free, financially stable business with a clear owner who values good financial advice
- Real influence as the senior finance voice in a close-knit leadership team
- Accessible location, about 20 minutes from Stansted Airport and 40 minutes from Chelmsford

Contacts

FD Capital are a leading Fractional FD Recruiter